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| **Trade** | **Travel Management** |
| **2016 QUALIFICATION** | SIT60116 Advanced Diploma of Travel and Tourism Management (Travel Management) |
| **CORE UNITS** |
| BSBDIV501 | 1. Manage diversity in the workplace
 |
| BSBMGT617 | 1. Develop and implement a business plan
 |
| BSBRSK501 | 1. Manage risk
 |
| BSBWRT401 | 1. Write complex documents
 |
| SITTIND001  | 1. Source and use information on the tourism and travel industry
 |
| SITTPPD008 | 1. Develop tourism products
 |
| SITXCCS007 | 1. Enhance the customer service experience
 |
| SITXCCS008 | 1. Develop and manage quality customer service practice
 |
| SITXFIN002  | 1. Interpret financial information
 |
| SITXFIN003 | 1. Manage finances within a budget
 |
| SITXFIN004 | 1. Prepare and monitor budgets
 |
| SITXGLC001 | 1. Research and comply with regulatory requirements
 |
| SITXHRM003  | 1. Lead and manage people
 |
| SITXMGT001 | 1. Monitor work operations
 |
| SITXMGT002 | 1. Establish and conduct business relationships
 |
| SITXMPR007 | 1. Develop and implement marketing strategies
 |
| SITXWHS004 | 1. Establish and maintain a work health and safety system
 |
| **ELECTIVE UNITS OF COMPETENCY – Group A**  |
| SITTTSL002 | 1. Access and interpret product information
 |
| SITTTSL005 | 1. Sell tourism products and services
 |
| SITTTSL006 | 1. Prepare quotations
 |
| SITTTSL008 | 1. Book supplier services and products
 |
| SITTTSL009 | 1. Process travel-related documentation
 |
| SITTTSL010 | 1. Use a computerised reservations or operations system
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| **ELECTIVE UNITS OF COMPETENCY – Additional required electives**  |
| SITXCOM002 | 1. Show social and cultural sensitivity
 |
| SITTTSL001 | 1. Operate an online information system
 |
| SITTPPD009 | 1. Develop environmentally sustainable tourism operations
 |
| SITTPPD006 | 1. Assess tourism opportunities for local communities
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