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| **Course** | **AUR30612 Certificate III in Light Vehicle Mechanical Technology** |
| Registered Training Organisation | Chisholm Institute  121 Stud Road  Dandenong, Victoria, Australia 3175  **RTO Registration No. 260** |
| Contact Details for Course Coordinator | Chisholm Coordinator:  David Adams  Email: [david.adams@chisholm.edu.au](mailto:david.adams@chisholm.edu.au)  Telephone: +61 3 9238 8129 |
| Entry Requirements | Applicants must meet the following requirements:   * Be a high school graduate * Be at least 16 years old on enrolment * Pass written entrance exam, practical exam and medical exam * Have a valid police clearance * Attend an interview. |
| Course Duration | The total duration of the course is two years. The course is delivered concurrently with the TESDA National Certificate in Automotive Servicing |
| Method of Delivery | The course is full time and delivered in class and practical workshops . The course delivery is integrated into the TESDA National Certificate in Automotive Servicing. |
| Course Overview | The course enables you to learn the specialist mechanical skills required to service and repair light vehicles. When you complete this course you will have the confidence to work on a broad range of light vehicle components and systems. |
| Sample Units of Competency | Your full list of competencies will be provided to you at the commencement of your course. The following are sample units:  AURASA2002 - Apply Safe Working Practices In An Automotive Workplace  AURAEA3003 - Monitor Environmental And Sustainability Best Practice In The Automotive Mechanical Industry  AURTTK2002 - Use And Maintain Workplace Tools And Equipment  AURTTA2004 - Carry Out Servicing Operations  AURTTE2004 - Inspect And Service Engines  AURTTC3003 - Diagnose And Repair Cooling Systems  AURTTB2001 - Inspect And Service Braking Systems  AURLTB3003 - Diagnose And Repair Light Vehicle Hydraulic Braking Systems  AURETR3025 - Test, Charge And Replace Batteries  AURETR2012 - Test And Repair Basic Electrical Circuits  AURLTD3004 - Repair Steering Systems (Light Vehicle)  AURLTD3005 - Repair Suspension Systems (Light Vehicle)  AURETR3030 - Diagnose And Repair Starting Systems |
| Chisholm’s Obligations to you | You will be enrolled as a student at Chisholm as well as Toyota Motors Philippines School of Technology. This means that Chisholm will be responsible for the quality of your training and assessment. It also means that you will be covered by Chisholm policies in the event that Toyota Motors Philippines School of Technology ceases delivery of this course.  Upon graduation you will be awarded:   * Chisholm Institute Certificate III in Automotive Mechanical Technology * TESDA National Certificate in Automotive Servicing   Upon enrolment you will be provided with a student handbook with detailed information about the course, the subject units, assessment, learning resources, policies etc.  You will also be provided with a copy of the learning resources for the course such as text books, manuals and handouts. . You will be advised by Toyota Motors Philippines School of Technology of any additional materials and equipment you need to provide. |
| Grievances | Chisholm recognises that from time to time student grievances or complaints may occur on various matters. The Chisholm Complaint Policy is designed to facilitate the equitable and speedy resolution of these grievances. All students are entitled to fair and consistent treatment and prompt consideration and resolution of complaints.  See link below for Complaints and Appeals Policy |
| RPL | Chisholm has a policy to provide for the assessment and various types of learning undertaken by a student prior to enrolment at Chisholm. This may include relevant work experience and other courses of study. This is known as Recognition of Prior Learning (RPL).  You can gain further information through your course coordinator or the Chisholm course coordinator, if you believe this to be relevant to you.  See link below for RPL and Credit Transfer Policy |
| Chisholm Policies | Chisholm policies and procedures are available on the internet:  <https://qms.chisholm.edu.au/>  Some of the key policies relating to students are listed below: |
| |  |  | | --- | --- | | * Assessment of Learning | QMS 111 | | * Privacy and Freedom of Information | QMS 301 | | * Copyright and Intellectual Property | QMS 302 | | * Complaints and Appeals | QMS 306 | | * Student Code of Conduct | QMS 117 | | * RPL and Credit Transfer | QMS 107 | |
| Pathways | When you complete your course at Chisholm, it opens the door to further study, either at Chisholm or another Australian Institution. In some case you will be eligible for credit transfer into university programs at the completion of your Chisholm Diploma. You can gain further information through your course coordinator or the Chisholm course coordinator. |
| Fees | You will be advised of the fees, payment terms and conditions and refund policy for this course by Toyota Motors Philippines School of Technology. |