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| **Course** | **UEE60211 - Advanced Diploma of Electronics and Communications Engineering** |
| Registered Training Organisation | Chisholm Institute  121 Stud Road  Dandenong, Victoria, Australia 3175  **RTO Registration No. 260** |
| Chisholm Course Coordinator | Chisholm Coordinator:  Greg Buckingham  Email: [greg.buckingham@chisholm.edu.au](mailto:greg.buckingham@chisholm.edu.au)  Telephone: +61 3 9238 8422 |
| Entry Requirements | 1. Successful completion of Year 12 2. Chisholm English Language Level 3.5 |
| Course Duration | Three Years:   * Year 1 - Study of English and the awarding upon successful completion of the Chisholm English Certificate. * Years 2 and 3 - Advanced Diploma of Electronics (Australian qualification) |
| Method of Delivery | The course is full time delivered in class for 25 hours per week - 40 weeks per year. |
| Course Overview | During the course, you’ll learn about interpreting client briefs; planning, analysis and design; project management; analysis, diagnosis and modification of systems and equipment; installation, testing and commissioning of systems and equipment; effective management techniques; and workplace safety. |
| Sample Units of Competency | Your full list of competencies will be provided to you at the commencement of your course. The following are sample units:  UEENEEH147A – Assess electronic apparatus compliance  UEENEEH113A – Troubleshoot amplifiers in electronic apparatus  UEENEEE114A – Supervise and coordinate energy sector work activities  UEENEEH189A – Provide gateway solutions for complex electronics systems  UEENEEH141A – Manage computer systems / electronics projects  UEENEEI155A – Develop structured programs to control external devices  UEENEEH146A – Solve fundamental electronic communications system problems  UEENEEC005B – Estimate electro technology projects  UEENEEH148A – Design and develop advanced digital systems  UEENEEH167A – Commission electronics and communications systems  UEENEEE104A – solve problems in d.c circuits  UEENEEE15B – Develop design briefs for electronics projects  UEENEEF108A – Select and arrange equipment for wireless communications networks  UEENEEH102A – Repair basic electronics faults by replacement of components |
| Chisholm’s Obligations to you | You will be enrolled as a student at Chisholm as well as Suzhou Vocational University. This means that Chisholm will be responsible for the quality of your training and assessment. It also means that you will be covered by Chisholm policies in the event that Suzhou Vocational University ceases delivery of this course.  Upon graduation you will be awarded:   * Chisholm Institute English Certificate * UET60201 - Advanced Diploma of Electronics and Communications Engineering * Diploma of Electronics from Suzhou Vocational University   Upon enrolment you will be provided with a Student Handbook with information about the course, units, assessment, learning resources, policies and coordinator details.  You will also be provided with a copy of the learning resources for the course such as text books, manuals and handouts. You will be advised by Suzhou Vocational University of any additional materials and equipment you need to provide. |
| Grievances | Chisholm recognises that from time to time student grievances or complaints may occur on various matters. The Chisholm Complaint Policy is designed to facilitate the equitable and speedy resolution of these grievances. All students are entitled to fair and consistent treatment and prompt consideration and resolution of complaints. You can gain further information through your course coordinator or the Chisholm course coordinator.  See link below for Complaints and Appeals Policy |
| RPL | Chisholm has a policy to provide for the assessment and various types of learning undertaken by a student prior to enrolment at Chisholm. This may include relevant work experience and other courses of study. This is known as Recognition of Prior Learning (RPL).  You can gain further information through your course coordinator or the Chisholm course coordinator, if you believe this to be relevant to you.  See link below for RPL and Credit Transfer Policy |
| Chisholm Policies | Chisholm policies and procedures are available on the internet:  <https://qms.chisholm.edu.au/>  Some of the key policies relating to students are listed below: |
| |  |  | | --- | --- | | * Assessment of Learning | QMS 111 | | * Privacy and Freedom of Information | QMS 301 | | * Copyright and Intellectual Property | QMS 302 | | * Complaints and Appeals | QMS 306 | | * Student Code of Conduct | QMS 117 | | * RPL and Credit Transfer | QMS 107 | |
| Pathways | When you complete your course at Chisholm, it opens the door to further study, either at Chisholm or another Australian Institution. In some case you will be eligible for credit transfer into university programs at the completion of your Chisholm Diploma. You can gain further information through your course coordinator or the Chisholm course coordinator. |
| Fees | You will be advised of the fees, payment terms and conditions and refund policy for this course by Suzhou Vocational University. |